

Notice of Zone Determination Request from a Chief Appraiser

To: the applicant (Name, Address, Phone Number) and each taxing unit (Name, Address, Phone Number)

You, the applicant, and each taxing unit in which the applicant's land is located, are given notice, pursuant to Tax Code, Section 23.9806(b), that a zone determination has been requested by the chief appraiser to the Director of Texas A&M Forest Service (or the Director). Tax Code, Section 23.9806(a) requires the chief appraiser to request such a determination before an application may be denied. The Director's determination is conclusive and shall be accepted by the chief appraiser.

The Tax Code, Section 23.9806(e) allows the applicant and each taxing unit to present information and evidence to the Director to support each party's position before the Director issues a determination letter. **Please follow the instruction as described in the enclosed "Instruction for Submitting Information or Evidence" when submitting information or evidence to the Director.**

Attached to this notice are: 1) a copy of the request and all information or evidence submitted to the Director by the chief appraiser; and 2) a copy of Texas Administrative Code (or TAC), Title 4 Agriculture, Section 215.5, 215.9, or 215.13, whichever applicable to this case, which set forth the determination criteria that the Director uses to determine a zone upon request from a chief appraiser or a taxing unit.

Complete rules concerning the Director's determination upon request from a chief appraiser or taxing unit, as set forth in TAC, Title 4, Chapter 215, can be found at the web: <http://txforests.tamu.edu/>, or in TAC as described.

Issued by: _____, Chief Appraiser Date: _____